Environmental policy

Leukaemia Care (the Charity) recognises its responsibility to minimise its impact on the environment and aims to operate in a sustainable manner. This policy applies to all employees, volunteers, trustees, contractors, and anyone acting on behalf of the Charity.

The Charity will comply with all applicable UK environmental legislation and regulations.

Principals

Sustainability: We strive to operate in a way that supports the long-term health of the environment by reducing waste, conserving energy, and utilising sustainable resources.

Waste Reduction: We are committed to reducing the waste we generate and increasing our recycling efforts wherever possible.

Energy Efficiency: We aim to minimise energy consumption in our office space, events, and activities, and seek opportunities to use renewable energy where possible.

Sustainable Sourcing: We will consider the environmental impact when sourcing products and services and prioritise suppliers that have demonstrated a commitment to sustainability.

Environmental actions

Office Practices

- Reduce paper use by promoting digital communication and documentation.

Leukaemia Care Registered Charity Number 1183890. Scotland Registered Charity Number SC049802
Helpline: 08088 010 444

- Recycle paper, cardboard, and other recyclable materials.
- Use energy-efficient lighting and appliances.
- Implement a "green" purchasing policy, giving preference to eco-friendly and sustainably sourced products.
- The Charity will continue to operate a hybrid working system which reduces travel.

Waste reduction and recycling

- All employees must aim to **reduce, reuse, recycle** before disposal.
- The Charity provides the appropriate recycling bins and ensures correct waste segregation.
- The Charity will always attempt to have old equipment and furniture reused by selling or donating them. If items are not reusable, they will be recycled responsibly.

Procurement and purchasing

- The Charity will choose products that are durable, energy-efficient, ethically produced and recyclable where possible and all employees must consider the environmental impact when purchasing goods and services.

Digital and IT Sustainability

- The Charity aims to extend device lifespan through maintenance and upgrades where possible.
- Employees must be mindful of the energy consumption associated with the devices and services they use. Digital activities, such as streaming, browsing, and cloud storage, all require energy, much of which still comes from fossil fuels. Individual employees can reduce their digital carbon footprint by:
- **Deleting unnecessary files**
- **Being selective about emails**: Sending and receiving large numbers of emails, especially with attachments, increases server load and energy consumption. Try to keep email attachments small and consider using cloud storage links instead.
- **Unsubscribe from unwanted emails**: This reduces the volume of email traffic you receive, cutting down on unnecessary digital storage and processing.
- **Avoid Overcharging Devices.** Unplug devices once fully charged

Fundraising and Events Activities

- Minimise the use of unsustainable merchandise opting for eco-friendly materials, locally produced merchandise and reusability and durability.
- Aim to run events that minimise environmental impact using sustainable venues and materials.
- Reduce waste at events by minimizing single-use plastics and providing recycling options.
- Use digital invitations RSVPs, and promotional materials, when possible, to avoid paper waste.
- Choose venues and suppliers that align with sustainable practices.

Carbon reduction and energy use

- In 2026 we aim to review our energy use in the office by working with free energy advisors, looking at the air conditioning, solar panels and ventilation.

Training and awareness

We will ensure employees and volunteers understand their environmental responsibilities through:

- Induction training
- Periodic updates and reminders
- Clear guidance on practical steps

Policy review

This policy will be reviewed annually or sooner if there are significant changes to operations or legislation.